

DRAFT

**RECRUITMENT RULES FOR THE POST OF COMPUTER PROGRAMMER  
IN THE ENVIRONMENT & CLIMATE CHANGE DEPARTMENT, MANIPUR**

**MPSC FORM NO. 8**

Designation of post	No. of post(s)	Classification	Scale of pay	Whether selection or non-selection post	Age for direct recruits	Educational and other qualification required for direct recruits	Whether age & educational qualification prescribed for direct recruits will apply in the case of promotes	Period of probation, if any	Method of recruitment whether by direct recruit or by promotion or by deputation/ transfer and percentage of the total sanctioned post to be filled by various methods	In case of recruitment by promotion/ deputation/ transfer grades from which promotion/ deputation/ transfer to be made.	If a DPC exists, what is its composition	Circumstances in which MPSC is to be consulted in making recruitment.
1	2	3	4	5	6	7	8	9	10	11	12	13
Computer Programmer	3 (three)	Group A	Rs. 9300 – 34,800 + 4400 (GP) [As per MS(RoP) Rules, 2010 or as revised from time to time.]	Non-Selection	N.A.	N.A.	N.A.	2 (two) years.	100% by promotion.	<b>PROMOTION:</b> Information Technology (IT) Assistant (Re-designated from Computer Operator, and new post creations) in the Environment and Climate Change Department with 5(five) years of regular service in the grade.	Class-I D.P.C.	As required under MPSC (Exemption from Consultation) Regulations, 1972.

Notification No..... dated:.....



(Dr. T. Brajakumar Singh)  
Director

Environment & Climate Change Department, Manipur

**DIRECTOR**  
Directorate of Environment & Climate Change  
Government of Manipur

**MPSC FORM-9**

FORM TO BE SUBMITTED BY THE APPOINTING AUTHORITY HEAD OF DEPARTMENTS WHILE FORWARDING PROPOSALS TO THE DEPARTMENT OF PERSONNAL & ADMINISTRATIVE REFORMS (PERSONNAL DIVISION) AND THE MANIPUR PUBLIC SERVICE COMMISSION FOR FRAMING OF RECRUITMENT RULES.

1.	(a)	Name of the posts	Computer Programmer
	(b)	Name of the Department	Environment and Climate Change Department, Manipur.
	(c)	Number of posts	3(three)
	(d)	Scale of Pay	Rs. 9300 – 34,800 + 4400 (GP) as per MS(RP) Rules, 2010 or as revised from time to time.
	(e)	Class & service to which the post belongs	G.C.S. Group A
	(f)	Ministerial or non-ministerial	Non-Ministerial
2.	Appointing Authority		Secretariat, Forest & Environment, Government of Manipur.
3.	Duties of the posts in details		<ul style="list-style-type: none"> <li>i. Software Development &amp; Maintenance</li> <li>ii. Database Management (MIS)</li> <li>iii. Website &amp; Portal Management</li> <li>iv. IT Infrastructure Support</li> <li>v. Data Analysis</li> <li>vi. User Training &amp; Capacity Building</li> <li>vii. Technical Support &amp; Troubleshooting</li> <li>viii. IT Procurement &amp; Technical Evaluation</li> <li>ix. Network Management</li> <li>x. Cloud Services Management</li> <li>xi. GIS &amp; Spatial Data Management</li> <li>xii. Data Digitization &amp; Archiving</li> <li>xiii. Technical Advisory Services for Departmental Programs</li> </ul>
4.	Describe briefly the methods adopted for filling the posts thereto	100% by Promotion	
5.	Method of recruitment proposed	By Promotion	
6.	If promotion is proposed as a method of recruitment: (a) Designation and number of the posts proposed to include in the field of promotion.		Information Technology (IT) Assistants 9 posts [Re-designated from Computer Operator (3 posts)] and 6 new posts Creation.
	(b) Number of years of qualifying service Proposed to the fixed before persons in the field become eligible for promotion.		5 (five) years of regulars service in the grades.
	(c) Percentage of vacancies in the grade proposed to be filled by promotion.		100 % by promotion.
	(d) Reasons for proposing the percentage in (c) above.		There is no provision for direct recruit
	(e) Have recruitment rules been framed for the post proposed in the field of promotion if framed in consultation with the Commission, please quote Commission's reference number. If consultation with the Commission was not required, please attach a copy of rules framed.		No.
	(f) If recruitment rules were not framed for the post in the field for promotion.		As above.
	(i) Please indicate briefly the method or recruitment adopted for filling the posts. Please also state the percentage filled by each of the methods.		
(ii) Please state briefly the educational qualification possessed by the persons in the field of promotion.		NA	
(g)	(i) Is the Promotion to be made on Selection or Non- Selection basis?	Selection	

  
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	(ii) Reason for the proposal in (i) above.	To promote in turn
	(h) If a D.P.C. exists, what is the composition.	Class-I (D.P.C)
7.	If promotion is not proposed as method, please state why it is not considered desirable/ possible/ necessary.	N.A.
8.	If direct recruitment is proposed as a method of recruitment, please state: (a) The percentage of vacancies proposed to be filled by direct recruitment. (b) (i) age for direct recruits: (ii) Is age relaxable for Government servants? (c) Educational & other qualifications required for direct recruitments (If may please be qualifications prescribed are relaxable at Commission's discretion in case of candidates otherwise well qualified).	N.A.
9.	If direct Recruitment is not proposed as a method, please state why it is not considered desirable/ possible/necessary?	In order to promote the incumbent Information Technology (IT) Assistant who rendered more than 5 years of regular service.
10.	(i) If promotion & direct recruitment are both proposed as methods of rectt., will the educational qualifications proposed for direct recruits will apply in the case of promotes. (ii) If not, to what extent are the educational qualifications proposed to be relaxed in the case of promotes?	N.A. N.A.
11.	(a) If deputation/transfer proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clear whether deputation or transfer or both are proposed: (b) The percentage of vacancies proposed to be filled by this method: (c) The period of which deputation will be limited: (d) The names of the posts of grades or services etc. from which deputation/transfer is proposed:	N.A. N.A. N.A. N.A.
12.	If any of the method proposed fails, by what method, are such vacancies proposed to be filled.	N.A.
13.	Special circumstances, if any other that those covered by the Rules, in which the Commission may be required to be consulted	As required under MPSC (Exemption from Consultation) Regulations, 1972.
14.	If these proposals are being sent in response to any reference from the Commission, please quote Commission's reference etc.:	N.A.
15.	Name, address & tel. numbers of the Department's Representatives with whom these proposals may be discussed, if necessary for clarification early decision:	Dr. N. Sanamacha Meetei, Development Officer, Environment and Climate Change Department, Manipur. M.No. 7005401412.

Dated: 12/06/2026  
Place: Imphal



(Dr. T. Brajakumar Singh)  
Director

Environment & Climate Change Department, Manipur  
Signature of the Officer sending the proposals  
Telephone No. 9436035880

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